



Washington Montessori
Public Charter School
 2330 Old Bath Hwy.
 Washington, NC 27889
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 www.wmpcs.org

Approved

March Minutes

March 16th, 2023, 7:00 p.m.

Mission Statement: *Our mission is to inspire academic excellence; to nurture curiosity, creativity, and imagination; and to do so within an environment rich with warmth, kindness, and respect.*

Board of Trustee Members (Voting)	Board of Trustee Ex-Officio Members (Non-Voting)
X Jamie Midgette, Chair X Lisa Lawless, Secretary Joseph Knox, Member X Sara Watson, Member X Crystal Swindell, Member	X Alexis Kelly, Member Darla Prescott, Directress of Education and Academics X Austin Andrews, Acting Director of Education and Academics X Rick Yakubowski, Director of Finance and Operations X Amber Miller, Faculty Representative Mindy Griffin, MPTO Representative

Acronyms Used: Board of Trustees (BoT), Head of School (HoS), Montessori Parent Teacher Organization (MPTO)

OPEN SESSION

ITEM	RESPONSIBILITY AND BASIS	REFERENCE OR ATTACHMENTS
Call to Order 7:02 pm	Jamie Midgette called the meeting to order at 7:02 p.m. Members were present and represented by the "X" mark above. Sara Watson read the Mission Statement.	Member sign-in sheet
Agenda	Agenda reviewed Add the following, Update Conflict of Interest Policy Summer Work Plan MOTION: Lisa Lawless made a motion to accept the agenda as amended. Sara Watson 2nd. All in Favor. Motion carried.	
Privilege of the Floor	Privilege of the floor: 3 min timekeeper • None	See Public Comments
Action Items	Approval of 02-16-23 Minutes reviewed. MOTION: Sara Watson made a motion to accept the 02-16-23 minutes. Crystal Swindell 2nd. All in favor and the Motion carried.	

**New Business/
Next
Agenda/Discussion**

No one present from Student Government

Faculty Report: Presented by Amber Miller, Lower Elementary Guide

- LE went to Imagination Station and Whirligig Park-was a beautiful day.
- Teacher Workday was good not to have any meetings and had the whole day to work in the classroom
- Read Across America
- Kidsfest week - working on their projects
- Had to switch PE time to accommodate Sub
- Doing acknowledgments every day in class and wanted to acknowledge Carol Collier for the following:
 - Weekly Newsletter
 - Copiers -got everyone connected to the new copiers

See Report

MPTO: Not present

- In the past month they set up MPTO separate Bank Account

Children's House Report: Presented by JoDee Anderson, Children's House Head of School

- CH was visited by Dr. Sheba, a father of 2 of our current Children's House students for Dental Health Month. He is a dentist and shared lots of information about healthy foods that are good for our teeth, how to properly brush our teeth and flossing is important. His presentation was very child geared and his puppet stole the show. Dr. Sheba took time to pose with me outside our classroom with my, "Official Tooth Puller" sign. The children really enjoyed their visit.
- Thank you to MPTO for providing us lunch on our Teacher Workday, Feb 24, 2023 . It was delicious and appreciated.
- The Parent Tour on March 1st was full of Kindergarten parents! This is always good news.
- Also on Mar 1, 2023 , we welcomed back on campus our beloved Mrs. Prescott! The children decorated signs in preparation for her arrival. The police escort added to the excitement. She felt like a Queen as her loyal fans waved and wished her well as she continued to work hard at home and push

forward. She had flowers presented by several CH children as their parents also miss her and wanted to wish her well.

- February 27th-March 3rd was "Read Across America Week". Children's House classrooms were visited by many members of the community, staff, as well as members of our Administration. Some of these included a teacher of 30 years who is also a grandmother of 3 of our current students, and Washington's own Chief of Police, Stacey Drakeford. The children made invitations and handed them out to potential guest readers. The children also presented the guest readers with thank-you cards and a sack full of goodies.
- Sylvan Heights Bird Park Field trip was on March 3, 2023. We lucked out with a beautiful slightly cloudy day and no rain! We had wonderful parent participation on this trip and fun was had by all. We always enjoy this trip as it is ever changing and we see new things every time. This time there were "Dinosaur Birds". Seeing birds from the continents we study is always special.
- We have conducted mid year goal review meetings with staff. It has really gone well. It has been an opportunity to review and remember what goals we set for our year and how we are doing in accomplishing those goals by the year's end. Most of the level feels they are on target to accomplish their goals.
- CH has been instructed to conduct their Spire Assessments as a benchmark for year-long growth. Teachers will turn those in when complete so we can compare the year-end data as well as the beginning of the year's summer lag to see how it affects our goals in the future. Another assessment that is taking place currently is our MEFS (Minnesota Executive Function Scale) assessment that we have been doing for years to help identify where children may need extra work in the area of executive functioning.
- Incubators are full and all eyes are on the eggs! Children's House is anxiously awaiting the hatching of chicks. We have explained that it is always a science experiment (as we are not hens) and we may have 7,6,5,4,3,2,1, or even no chicks at all. We have talked about the temperature, humidity, and maybe even a little luck have to all be in place for the miracle of birth to happen. Anyway, we are currently on day 10 of our 21-day journey.

**Elementary Report: Presented by Austin Andrews,
UE Head of School and Acting Director**

- All students participating in a book club/literature circle in their classroom
- Poorman's Restaurant hot lunch-UE business
- LE field trip to Imagination Station in Wilson
- UE Field trip to Raleigh museums
- Kidsfest papers and projects started
- Lower EI getting MEFS assessments

**Secondary Report: Presented by Jennifer
Cornelius, Secondary Coordinator**

- ACT Testing on March 7th went well.
- Josten's delivered cap and gowns on March 6th.
- Secondary II is implementing a one-to-one Chromebook program for students who need a device. Approximately 26 students did not have their own devices.
- Approximately 21 students from grades 6-12 will compete in the BCS math competition on March 31st.

Secondary Going out Experiences:

- FFA has a trip planned to Mt. Olive University for their Agriculture Day events in March.
- Seniors' ski trip to Sugar Mountain went well. Lots of excitement and discussion the next week were shared by the seniors.
- Drama Club presented *Sorry Wrong Number!*
- 9th-grade art students went to BCCC for an art exhibit last week.
- 7th and 8th graders went to the NC Estuarium on March 8th.
- The Prom Committee went to Yankee Hall to plan for the prom on May 26th.

Secondary Entrepreneurship Opportunities:

- 9th-grade concessions business is exploring the possibility of concessions for KidFest
- 9th grade Art class is looking into designing t-shirts for KidFest
- 7th and 8th graders hosted a movie night fundraiser.
- BBQ dinner is "in the works" for middle school.

Secondary Experiences hosted on Campus:

- Practical Life students presented their career exploration project/job fair during an afternoon community event and later shared with the Upper Elementary students.
- The Design and Communication class presented their Cereal Marketing Project for the entire Secondary to view.

See Report

Community Opportunities:

- Montessori News weekly newsletter
- Read Across America Week - Feb 27th - March 3rd
- Movie Night Fundraiser - Middle School -March 10th
- Soccer games
- BBQ Fundraiser- March 27th, 4:00 - 6:00 p.m.
- Kidsfest - April 6

Austin Andrews:

- Waitlist numbers are doubled from last year.
- Austin, Rick, and Jennifer attended ECU Career Fair in Greenville on Wed. 03-15-23
 - Lot of Elementary Teachers present, few to no Math or EC teachers present
 - Over 100 school districts presented
 - 6-7 teachers searched out our school on purpose and were excited
 - WMPCS was present
 - Meeting with at least dozen prospective applicants
 - Statewide numbers are still down for teachers for the next school year
 - Discussed why we do not see Math teachers looking for positions
 - Many schools offering 2-5K signing bonus
 - Discussed Governor's proposed budget 18% raise over 2 years
- Sara Watson-Acknowledge how the website and parent communication is improving with the new Weekly Newsletters
- Middle School-Movie Night had 65 students -very good turnout
- Jamie Midgette-Field Trip to the Art Museum with Upper Elementary had some parent feedback on if it was age-appropriate artworks.
 - Discussed the future trip we may remove the Art Museum or add a disclaimer of what may be present at the museum
 - 3-year rotation for this trip
 - Final agreement was to remove the Art Museum from the upcoming field trips

Finances: Presented by Rick Yakubowski, Director of Finance and Operations

- Discussed the detailed report
- Mrs. Kelly -asked if BASC funds go into regular funds. Rick replied, No, it goes into Fund 7 with all sports and fundraisers.
 - Physical year funds to June 30th
- Administrative Services include
 - Legal
 - Marketing

	<ul style="list-style-type: none"> ○ CPA ○ Insurance Hazard & Liability ○ Postage ○ HR expenses ○ Audits <ul style="list-style-type: none"> ● Next year's budget reports will be broken down to show all the expenses separately ● Facilities expense - the large amount is HVAC system repairs and maintenance (grant for over expense shown on the budget) ● Website is under Technology expense ● Contracted service staff is so much lower because we hired regular staff member vs. last year contracted services 	
Other Business/Motions	<p>1. Approval of the 2023-24 School Calendar</p> <p>MOTION: Lisa Lawless made a motion to approve the 2023-24 School Calendar. Crystal Swindell 2nd All in favor. Motion carried.</p> <p>2. Approval of the 2022-23 Summer Program Plan</p> <ul style="list-style-type: none"> ● Credit Recovery will be online with Staff Members from campus ● Funding comes from the summer school expense line ● Crystal Swindell inquired whether we will still have the summer reading program for lower elementary students- Austin Andrews replied- Yes we will. ● Crystal Swindell inquired how the guided work cycle is going in Secondary <ul style="list-style-type: none"> ○ Mrs. Corneluis stated it was going well the started taking attendance and implemented a guide mentor to also help the students <p>MOTION: Sara Watson made a motion to approve the 20222023 Summer Program Plan. Lisa Lawless 2nd. All in favor. Motion carried.</p> <p>3. Amend the Board Conflict of Interest Policy to include the following language: Per the Office of Charter School</p> <p>A person shall not be disqualified from serving as a member of a charter school's board of directors because of the existence of a conflict of interest, so long as the person's actions comply with the school's conflict of interest policy as provided in G.S. 115C-218.15(b)(3) and applicable law. Reference 115C-218.15.</p> <p>No voting member of the governing board shall be an employee of a for-profit company that provides substantial services to the charter school for a fee.</p>	See attached

	<p>MOTION: Lisa Lawless made a motion to approve the addition of the above language to the Board conflict of interest policy as requested by the Office of Charter Schools and approve the updated Board Operations Policy and Handbooks with the updated conflict of interest policy Sara Watson 2nd. All in favor. Motion carried.</p> <p>Introduction of the newest Board Member Alexis Kelly to the community.</p>	
Closed Session	<p>MOTION: At 7:52 p.m. Sara Watson made a motion to enter a closed session pursuant to NCGS 143-318.11 (a). Lisa Lawless 2nd. All in favor. Motion carried.</p>	Student Personnel
Return to Open Session and Adjournment	<p>MOTION: At 9:39 p.m. Crystal Swindell made a motion to enter Open Session. Sara Watson 2nd. All in favor. Motion carried.</p> <p>MOTION: At 9:39 p.m. Sara Watson made a motion to approve the contract for Rebecca Carr to prepare the school audit and tax filing for the upcoming school year 2023-24. Crystal Swindell 2nd. All in favor, Motion carried.</p> <p>MOTION: At 9:39 p.m. Jamie Midgette moved to adjourn. Sara Watson 2nd. All in favor. Motion carried.</p>	

Community Members at the Meeting: See Sign-in

1. Kate Oliver
2. Camera Guy-did not sign in
3. Jackie Buck
4. Todd Buck
5. Amber Miller
6. Donna Johnson
7. Jennifer Cornelius
8. Nicholas Griekspoor
9. Joy Hemby
10. Scott Hemby
11. Sarah Hussey



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March Public Comments
March 16th, 2023, 7:00 p.m.

The privilege of the Floor:

3 min timekeeper

Public Comments Protocol read by Jamie Midgette

No Comments